



Track 5B Professional (ECERS)

Track 5B is intended for licensed family child care home providers, family child care assistants or center-based staff who hold at the minimum a Master Teacher Permit and are interested in conducting environmental assessments and supporting peers in improving the quality of care provided.

Maximum time in track: Indefinite

Stipend: First year: \$750 • Returning applicant: \$500 per assessment (10 assessments maximum)

Track 5B Requirements

TRACK 1

TRACK 2A

TRACK 2B

TRACK 3

TRACK 4

TRACK 5A

TRACK 5B

- I. Entry Requirements:** To apply for Track 5B of the Sacramento CARES Program you must meet each of the following requirements:
- Work for pay in a licensed or license-exempt center-based program or family child care home in Sacramento County for a minimum of 15 hours per week.
 - Be 18 years or older.
 - Provide direct care for children at a publicly funded child care center OR provide direct care for children birth to five years old at a licensed child care center or family child care home.
 - Earn an income of less than \$60,000 annually.
 - Hold a Master Teacher permit (or higher).
 - Must be employed with the same child care program or family child care home from January 1, 2009 through December 31, 2009.
- II. Annual Eligibility Requirements:** To become eligible to receive a stipend you must meet each of the following requirements:
- First year applicants:**
- Agree to have an Environmental Assessment completed by the CARES Program on your classroom or family child care home during the first year.
 - Complete an annual Program Improvement Plan based on findings of the Environmental Assessment.
 - Complete the following:
 - Completion of the ERS course offered with a grade of "A" through Los Rios Community College District.
 - Submit copy of ERS homework assignment.
- Returning applicants:** Must meet the requirements listed in section II.A - II.C above and:
- Attend Track 5B meetings and trainings.
 - Conduct environmental assessments of CARES participants annually which are assigned by Child Action, Inc.
- III. Documentation: All documentation due by May 20, 2010.**
- Center Staff must submit:
 - Last pay stub issued in December 2009.
 - Letter of employment verification (see sample letter on page 39).
 - Verification of all completed hours of training and/or college units.*
 - Training Portfolio, Education Portfolio or Education Plan from college if you are earning units.
 - A copy of your Child Development Permit issued by the Commission for Teacher Credentialing (CTC) or documentation of submitted application for your Child Development Permit.
 - Environmental Assessment (*first year applicants only*).
 - Submit a copy of college transcript with grade of "A" showing completion of the ERS course (*first year applicants only*).
 - Submit a copy of ERS Homework Assignment (*first year applicants only*).
 - Licensed Family Child Care Home providers must submit:
 - Child Care Roster (see page 43 for Roster).
 - A copy of Family Child Care License(s). Include prior license if provider has moved or changed capacity.
 - Verification of all completed hours of training and/or college units.*
 - Training Portfolio, Education Portfolio or Education Plan from college if you are earning units.
 - A copy of your Child Development Permit issued by the Commission for Teacher Credentialing (CTC) or documentation of submitted application for your Child Development Permit.
 - Environmental Assessment (*first year applicants only*).
 - Submit a copy of college transcript with grade of "A" showing completion of the ERS course. (*first year applicants only*).
 - Submit a copy of ERS Homework Assignment (*first year applicants only*).
 - Family Child Care Home Assistants must submit:
 - Letter of employment verification (see sample letter on page 39).
 - A copy of Family Child Care License(s). Include prior license if provider has moved or changed capacity.
 - A copy of valid ID including date of birth.
 - Verification of all completed hours of training and/or college units.*
 - Training Portfolio, Education Portfolio or Education Plan from college if you are earning units.
 - A copy of your Child Development Permit issued by the Commission for Teacher Credentialing (CTC) or documentation of submitted application for your Child Development Permit.
 - Environmental Assessment (*first year applicants only*).
 - Submit a copy of college transcript with grade of "A" showing completion of the ERS course (*first year applicants only*).
 - Submit a copy of ERS Homework Assignment (*first year applicants only*).

*College units can be converted to hours; 1 unit is equal to 15 Professional Growth Hours.

Track 5B: Professional (ECERS) Checklist

Center Staff must submit:

- Last pay stub issued in December 2009.
- Letter of employment verification (see sample letter on page 39).
- Verification of all completed hours of training and/or college units.*
- Training Portfolio, Education Portfolio or Education Plan from college if you are earning units.
- A copy of your Child Development Permit issued by the Commission for Teacher Credentialing (CTC) or documentation of submitted application for your Child Development Permit.
- Environmental Assessment (*first year applicants only*).
- Submit a copy of college transcript with grade of "A" showing completion of the ERS course (*first year applicants only*).
- Submit a copy of ERS Homework Assignment (*first year applicants only*).

Licensed Family Child Care Home providers must submit:

- Child Care Roster (see page 43 for Roster).
- A copy of Family Child Care License(s). Include prior license if provider has moved or changed capacity.
- Verification of all completed hours of training and/or college units.*
- Training Portfolio, Education Portfolio or Education Plan from college if you are earning units.
- A copy of your Child Development Permit issued by the Commission for Teacher Credentialing (CTC) or documentation of submitted application for your Child Development Permit.
- Environmental Assessment (*first year applicants only*).
- Submit a copy of college transcript with grade of "A" showing completion of the ERS course (*first year applicants only*).
- Submit a copy of ERS Homework Assignment (*first year applicants only*).

Family Child Care Home Assistants must submit:

- Letter of employment verification (see sample letter on page 39).
- A copy of Family Child Care License(s). Include prior license if provider has moved or changed capacity.
- A copy of valid ID including date of birth.
- Verification of all completed hours of training and/or college units.*
- Training Portfolio, Education Portfolio or Education Plan from college if you are earning units.
- A copy of your Child Development Permit issued by the Commission for Teacher Credentialing (CTC) or documentation of submitted application for your Child Development Permit.
- Environmental Assessment (*first year applicants only*).
- Submit a copy of college transcript with grade of "A" showing completion of the ERS course (*first year applicants only*).
- Submit a copy of ERS Homework Assignment (*first year applicants only*).

*College units can be converted to hours; 1 unit is equal to 15 Professional Growth Hours.

All documentation due by May 20, 2010