



Child Action, Inc.

9800 Old Winery Place
Sacramento, CA 95827

www.childaction.org

NOTICE TO STAGE 1 PROVIDERS

Effective July 1, 2009, Child Action, Inc. (CAI) is no longer funded to provide payments for child care for parents on Stage 1 (CDSS). The County of Sacramento, Department of Human Assistance (DHA) will be making all payments for child care services on Stage 1. Stage 1 families will still be enrolled by CAI but we will have nothing to do with making payments for their child care.

For those families who are already enrolled on Stage 1, we will be sending a Last Day of Care letter discontinuing the current CAI Child Care Certificate and issuing to the parent a new Certificate listing the days/hours that the County has authorized. The new Certificate will clearly state that DHA is responsible for payment. We will also send the parent a copy of the *CaWORKs Child Care Reimbursement Report* form (CCP2145), which is DHA's attendance form. The parent will be responsible to bring you a copy of the Child Care Certificate, as well as the 2145 attendance record. In order for you to receive payment, the parent must turn in the 2145 form to DHA and they will issue your check.

For all newly enrolling families, we will prepare the Stage 1 Child Care Certificates and send them along with 2145's to the parents, who will then give them to you.

DHA is still in the process of setting up their payment unit, so until that unit is in place, you will need to address all of your inquiries to Gwen Ingram-Scruggs at (916) 875-3719 or to Gladys Deloney, the manager in charge of the new unit, at (916) 875-3590.